



## **Internship and Post Internship Program**

As an intern, you'll be paid for certain types of work you do. After your internship ends, there may be opportunities for more paid work on a freelance basis.

Types of work that you'll be paid for:

- Work on client projects.
- Work that directly benefits Allied Pixel.

Types of activities you won't be paid for:

- Training.
- Downtime.
- Meals.
- Any kind of work other than client work or Allied Pixel work.
- Travel time from your home to the office.

To be paid, you must:

- Record your time in Project Tracker on a daily basis. Time sheets will be provided. Hours must be entered accurately.
- Submit an invoice to the office manager every other Thursday to receive payment the following week.

The pay scale is:

During your internship:	\$10/hr
After your internship:	\$15/hr

After accruing 100 hours post internship, you may be eligible for a rate adjustment. Please let your supervisor know when you've reached that milestone.

*Effective April 2015. Terms of the program are subject to change.*